

## **POSITION DESCRIPTION –Veteran-Specific Care Coordinator**

### **Position Summary**

The primary responsibility of the MYFLVET Care Coordinator is to apply the tools developed in his/her own recovery/experiences and the philosophy and values of the Florida Peer Network to help veterans successfully navigate behavioral health and other systems of care.

### **The Care Coordinator**

- Will provide comprehensive system navigation and support through intake, screening, assessment, referral and linkages to Federal VA services and other behavior health services to clients with behavioral health concerns or identified low to moderate lethality suicidal ideation.
- Will collaborate, coach, and challenge individuals to view presenting crisis as an opportunity for growth and change and support the individual's recovery process.
- May provide support and training for staff and community agencies to increase understanding of veteran needs.

Services may be provided via telephone, email, text messaging or in-person.

### **Duties and Responsibilities**

- Attain certification as a Recovery Peer Specialist within 18 months of hire
- Actively implement the values, philosophy and standards of the Recovery Peer Specialist
- Demonstrate competency in the field of peer recovery
- Model relationship building, based on the tenets of peer support, with callers, volunteers and coworkers
- Model the attributes of respect, trust, sensitivity and confidentiality to callers, volunteers and coworkers
- Actively participate in ongoing supervision, training and team meetings
- Screen for safety and risk; conduct comprehensive needs and service assessments
- Coordinate care plans with veterans and their families
- Facilitate referral to appropriate treatment or service providers or facilities
- Advocate on behalf of veterans and families to access federally funded and private organizations to meet basic and related service needs
- Compose or prepare correspondence, case notes, narrative and technical reports, notifications, and related documents using computer-based applications
- Conduct comprehensive, person-centered activities in accordance with best practices
- Follow-up and monitor service delivery and care environments
- Build relationships with and engage community partners in service provision and coordination

### **Education and Experience**

- U.S. veteran of a branch of the United States Military Forces including the Coast Guard and National Guard (retired or reservist).
- Copy of DD-214 required as proof of military service.
- Bachelor's degree or currently seeking with major course work in social work, psychology or other closely related field
- Experience working with the veteran population highly desirable.