

HMIS Committee Meeting

April 26, 2007

Attendees: David Brubaker, Judy Detrick, Lynn Cowart, Mike Chapman, Rosa Reich
Secretary: Sandy Criss

Agencies Represented: 2-1-1 Brevard, Inc., BCCHT, Central Brevard Sharing Center, Coalition of Hungry & Homeless, Crosswinds Youth Services

David Brubaker called the meeting to order at 11:00 am.
March 8, 2007 minutes reviewed and approved.

Review of HMIS Committee Mandate:

Rosa made a motion that the HMIS Committee act in an advisory capacity to the BCoCC and that the HMIS Committee Mandate reflect same.

Rosa volunteered to draft wording to include a member agency must attend 75% of the meetings in a twelve month period or they will be reported to the Continuum; who will remove them from the Committee replace them with another agency. She will submit the draft to the HMIS Committee for a vote.

Other changes to the mandate: remove “experienced agency”; “county government” and “together will”

As stated above, the vote on the Mandate will be taken once the “draft” is written and reviewed.

A vote was taken to vote on the mandate revision at next meeting; vote passed.

Discussion: Rosa indicated that they have approximately \$19,000.00 available to be used before June 07. Last year the money was given to HMIS. This year Rosa will ask the BCoCC to give the money to the Community Action Team so all agency clients can benefit.

Next year, they would like to give part of the money for HMIS. HMIS Committee to reflect on implementation of use of Client IDs with picture and barcode. Mike to collect pricing information for this project.

Future HUD requirement will be to include services in the HMIS. Something to think about and get with HMIS vendor about setup. Another part of this will be to get other service agencies, which do attend/belong to the BCoCC, to join HMIS. Maybe entice them with a “services grant” or something?

Motion made and seconded to approach the BCoCC in regards to above. Vote taken and passed.

Mike gave a short update on status of DOMUS (see Attachment 1).

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Group discussion regarding DOMUS status. Mike asked if agencies would be willing to enter client history if DOMUS is unable to pull the data from MetSys. General consensus is that it would be impossible to re-enter client history. If we can at least get client history for the past two years; that would be satisfactory.

Mike gave a short demonstration on DOMUS facility intake and meeting was adjourned at 12:30 pm.

Next meeting of the HMIS Committee was not scheduled. **Suggested date is Thursday, May 31, 2007 10:00 am** location to be the 2-1-1 Brevard, Inc. 625 Florida Ave. Suite 4, Cocoa, FL 32922. **Members please advise if this is agreeable.**